

G F O R C E S

Information security policy

Document control

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Document history

Document owner: **Giles Smith**

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1. Purpose

The purpose of this document is to establish an Information Security Policy that outlines the need for an Information Security Management System (*ISMS*) to support the business needs.

2. Scope

The scope of this document extends to all staff, contractors, temporary employees and other relevant interested parties in relation to the ISMS at GForces.

3. Objectives

The objective of this document is to act as instruction to the business to implement, maintain and continually improve an ISMS in line with business strategy, as well as outlining our ISMS objectives and demonstrate leadership and commitment from Executive Management in relation to the ISMS.

4. Information security policy

G-Forces Web Management Ltd (*GForces*) has legal, regulatory and contractual requirements related to information security and this to ensure business continuity and minimise the adverse effects of security incidents, and where possible, identify security events before they become incidents. Information assets and the IT systems that support the are becoming increasingly more vulnerable as the potential for wider accessibility is facilitated via more powerful computers and communications networks.

Any loss of the ability to access information could have a significant effect on the efficient operation of the business and, may result in the inability to provide services to our customers and/or have financial or reputational impact on the business.

GForces is committed to meeting its legal, regulatory and contractual requirements by ensuring the preservation of the below for all information assets:

- **Confidentiality:** The information is not made available or disclosed to unauthorised individuals, entities or processes
- **Integrity:** Ensuring the information accuracy and completeness is correct
- **Availability:** The information is accessible and usable at the point and authorised request is made

GForces is committed to the continual improvement of the Information Security Management System and ensuring its continual conformance to the ISO/IEC 27001:2013 International Standard.

5. Information security objectives

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The business is implementing and maintaining an ISMS that is both fit for purpose and has defined objectives, which Executive Management can review to assess overall effectiveness of the ISMS.

GForces establishes information security objectives and relevant functions and level across the business that are:

- Consistent with this information security policy
- Where practicable, and measurable
- Considered applicable information security requirements and results from our risk assessments and risk treatments

Due to the ever-changing nature of information security, our objectives are updated annually and are set in line with business year, 1st November - 31st October, or if significant change occurs and Executive Management deem it to be appropriate to update these objectives.

Information security objectives for our current business year can be found in the 'Information Security Objectives' document.

6. Leadership and commitment

The Executive Management team recognise the importance of an effective ISMS to ensure that our business requirements continue to be met.

The Executive Management team demonstrates this continued leadership and commitment by:

- Ensuring the Information Security Policy and the Information Security Objectives are established and are compatible with the strategic direction of the business
- Ensuring the integration of the ISMS requirements into the business processes
- Ensuring that the resources needed for the ISMS are available
- Communicating the importance of effective information security management and of conforming to the ISMS requirements
- Ensuring that the ISMS achieves its intended outcomes
- Directing and supporting persons to contribute to the effectiveness of the ISMS
- Promoting continual improvement
- Supporting other relevant management roles to demonstrate their leadership as it applies to their area of responsibility

Signed: 

Date: 31/07/2019

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